

TO: ALL NEW MEXICO MEDICAID PRESUMPTIVE ELIGIBILITY DETERMINERS

FROM: NICOLE COMEAUX, DIRECTOR, MEDICAL ASSISTANCE DIVISION

BY: JEANELLE ROMERO, PRESUMPTIVE ELIGIBTY PROGRAM MANAGER

SUBJECT: TEMPORARY PRESUMPTIVE ELIGIBILITY PROGRAM UPDATES

DATE: MARCH 31, 2020

This notice provides guidance for Presumptive Eligibility Determiners (PEDs) to allow for the submission of Presumptive Eligibility (PE) screenings, approvals and ongoing Medicaid applications through video chat and/or phone client interviews for the duration of emergency conditions related to COVID-19. All current Presumptive Eligibility processes, regulations and requirements remain in effect and must be adhered to. For a complete listing of all requirements and resources please refer to the [Presumptive Eligibility Determiner \(PED\) forms and training section](https://nmmedicaid.portal.conduent.com/static/ProviderInformation.htm) located in the Provider Information page of the New Mexico Medicaid Portal. <https://nmmedicaid.portal.conduent.com/static/ProviderInformation.htm>.

If there are questions regarding the guidance below or any current Presumptive Eligibility requirements, please email the Presumptive Eligibility program staff at HSD.PEDeterminers@state.nm.us.

Presumptive Eligibility Applications Accepted Via Video Conference or Phone

- PEDs may screen applicants for PE via a video chat and/or telephone.
- PEDs will complete the PE screening via YESNM-PE.
- Prior to screening for PE, PEDs should attempt to visually verify the identity of the applicant who will be listed as the Head of Household (HOH). To facilitate this, the applicant may:
 - Display any acceptable form of identification to the PED utilizing the camera providing the video functionality
 - Text or email a copy of an acceptable form of identification and a photo of the applicant
- If visual verification is not possible, the applicant may self-attest that all information they will supply is true and correct.
 - In keeping with current practice, applicants may self-attest to the identity of any child in the household who is applying for benefits.
- Applicants will be asked if they wish to apply for Medicaid, as well as other programs. Whenever possible, PEDs should attempt to use regular YES-NM and utilize the Express Eligibility (also known as Real-Time Eligibility or RTE) functionality programmed in YES-NM. Through Express Eligibility,

electronic data sources will be utilized for any verifications needed for an ongoing eligibility determination. This electronic process could mean that applications are approved in real time.

- Any applicant that wishes to be screened for PE should also be asked if they wish to have an ongoing application submitted.
 - As per current regulations, an ongoing application is not required for a PE determination; however, PEDs are asked to strongly encourage all applicants to complete the ongoing application process to ensure continued access to care after the PE period has ended.
- If a PE screening determines that individual(s) on the application are eligible for a Medicaid MAGI COE, the PED may grant, based on their approved Specialty-Type, PE to individuals listed as presumptively eligible. As always, PEDs are asked to strongly encourage all PE-eligible individuals to apply for ongoing coverage for continuation of Medicaid benefits.
- The PE approval page may be saved, screen printed or photographed and emailed or texted to the applicant for their records and to be used as proof of coverage. PEDs should also give the applicant their application T# for reference and any needed follow up.
- If the applicant does not wish to apply for ongoing coverage, the PED must read the signature statement on the PE approval page to the client. If the client agrees with the statement, the PED may type the client's name into the signature boxes in lieu of a handwritten signature.
- For an ongoing application submission, the PED must read the Electronic Signature page statement to the applicant. If the applicant agrees to the statement, the PED may type the applicant's name into the signature line in lieu of a handwritten signature.
- The PED must submit the application for ongoing coverage immediately for any applicant who has authorized submission of an ongoing application. Or, if the individual did not wish to be screened for PE and only wished an Express Eligibility determination, that application must be submitted and the results supplied to the client.
 - Any documentation the applicant provides maybe uploaded onto YESNM-PE.
 - Any documentation that has not been supplied or may be needed by the Human Services Department (HSD) for an ongoing application approval will be requested by HSD. **PEDs MAY NOT REQUIRE THAT APPLICANTS SUPPLY DOCUMENTATION BEFORE APPLICATIONS ARE SUBMITTED!!!**